



BHARAT INSTITUTE OF TECHNOLOGY (BIT)

Approved by AICTE, Pharmacy Council of India and Affiliated to JNTUH.
Sponsored by: CHINTA REDDY MADHUSUDHAN REDDY EDUCATIONAL SOCIETY
Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
Accredited by NAAC

Ref: BIT/NAAC/3- 2022.

03/03/2022

CIRCULAR

Formation of Internal Quality Assurance Cell as per NAAC Guidelines

As per the NAAC guidelines, the new IQAC is framed for the academic year 2020-2021 to facilitate, contribute and ensure institutional functioning toward quality enhancement in various fields

Sl.No	Name of the Members	Designation
1.	Shri. Ch. Venugopal Reddy	Management Nominee
2.	Dr. Mohamed Mutahar RK	Chairperson, Principal
3.	Dr. Arifa Begum	Coordinator (Professor, Dept. of Pharm. chemistry)
4.	Mrs. Farzana	Member (Administrative)
5.	Mr. Vivek Takur	Member (Administrative)
6.	Dr. Sumalatha	Member (Teaching)-Associate professor, Dept. of Pharmacognosy
7.	Dr. Srinivas	Member(Teaching)-Professor, Dept. of Pharmaceutics
8.	Mrs. Namratha	Member (Teaching)-Assistant professor, Dept. of Pharmaceutical Analysis
9.	Dr. Shibnath K	Member (Teaching)-Associate professor, Dept. of Pharmacy Practice
10.	Mr. Jagadeeshwar	Student member
11.	Ms. Raheema Khatoon	Student member
12.	Ms. Tejaswini	Student member
13.	Ms. Swathi	Student Alumni
14.	Mrs. Y. Padma	Stake holder
15.	Mr. Venkat Reddy	Stake holder
16.	Ms. Lavanya	Member



BHARAT INSTITUTE OF TECHNOLOGY

Ibrahimpattam - 501 510, Secunderabad.

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6.5.3 – IQAC Minutes

Date: 26/06/2021

IQAC Meeting will be held on 26/06/2021 at 3.00 PM at seminar hall, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.


PRINCIPAL
PRINCIPAL
Bharat Institute of Technology
Mangalpally (V), Ibrahimpattam
Dist. Pin: 501510
principal.bit@biet.ac.in, 9640909041

Co-Ordinator, IQAC

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about Grants & R&D activities
3. To review status of NAAC work
4. Suggestions & Remarks



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Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Seminar Hall
FREQUENCY	Quarterly
CONVENED ON DATE	26/06/2021, 3.00PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	The principal discussed the following matters, <ol style="list-style-type: none">1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues.2. Class time tables were reviewed.3. B.Pharmacy final year project status is reviewed.4. Add on programmes are reviewed.5. PO attainment of outgoing batches is reviewed.
To discuss about Grants & R&D activities	The members discussed about various R&D activities as follows. <ol style="list-style-type: none">1. HODs of various departments have to collect monthly publications and Scopus indexed journals published by faculty and submit to the R&D Committee.2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year3. Clear instructions from Principal to write research Grants from each departments
To discuss about status of NAAC work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
Suggestions & Remarks	NIL



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Date: 23/08/2021

IQAC Meeting will be held on 23/08/2021 at 2.45 PM at Room 101, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.


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Bharat Institute of Technology
Mangalpally (V), Ibrahimpattam
Dist. No: 501510
principal.bit@biet.ac.in, 9640909041

Co-Ordinator, IQAC

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To review status of NAAC work
4. To review status of NIRF work
5. To discuss on Induction and Orientation programme
6. Suggestions & Remarks



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Minutes of Meeting

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CONVENED ON DATE	23/08/2021, 2.45PM
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To discuss about Academic Matters	The principal discussed the following matters, <ol style="list-style-type: none">1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues.2. Class time tables were reviewed.3. B.Pharmacy final year project status is reviewed.4. Add on programmes are reviewed.5. PO attainment of outgoing batches is reviewed.
To discuss about R&D activities	<ol style="list-style-type: none">1. All PhD faculty should apply for grant in various Govt./Non Govt. agencies2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year3. Emphasis on MOUs
To discuss about status of NAAC work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
To discuss about status of NIRF work	Principal instructed all the criteria Incharges to submit the data related to NIRF.
To discuss on Induction and Orientation programme	Principal gave valuable instructions and made various committees to organise the programme in a smooth pace .
Suggestions & Remarks	NIL



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Date: 03/01/2022

IQAC Meeting will be held on 03/01/2022 at 3.00 PM at seminar hall, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.


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Dist. No: 501510
principal.bit@biet.ac.in, 9640909041

Co-Ordinator, IQAC

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To discuss about Fresher's day celebrations
4. Suggestions & Remarks



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Minutes of Meeting

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VENUE	Seminar Hall
FREQUENCY	Quarterly
CONVENED ON DATE	03/01/2022, 3.00PM
MEMBERS ATTENDED	Copy attached
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To discuss about R&D activities	The members discussed about various R&D activities as follows. <ol style="list-style-type: none">1. HODs of various departments have to collect monthly publications and Scopus indexed journals published by faculty and submit to the R&D Committee.2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year
To discuss about Fresher's day celebrations	Principal formed various committees and instructed all the faculty coordinators to conduct freshers party in a systematic manner.
Suggestions & Remarks	NIL